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Document name: Environmental action plan for the Department of Sociology		
Issued by: Min Za Sandin		
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Target area	Activities	Responsible	Resources	Completion date	Follow-up	Indicator	Completed
Waste management	Look over and improve waste management signs.	Sæmundur Grettisson		2021-12-31	January 2022	New signs in place	
Documentation	Put together an internal document consisting of an overview of the routines for the environmental work at the department.	Min Za Sandin		2021-12-31	January 2022	Document in the Environmental group's joint folder	
Information	Update and develop the information about the environmental work at the department's website. This should be made a routine. Insert a link to this information on the page "About us" in order to reach external target groups.	Erik Carlsson		2021-12-31	January 2022	Website updated. Routine introduced	
Purchases	Work towards the goal that food that is ordered through catering, for meetings, and for conferences is eco-	Hernan Mondani		2021-12-31	January 2022	Policy on eco-friendly food has been brought up to discussion in	



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	friendly (primary goal) and vegetarian (secondary goal).					the Department Board	
Purchases	Check that all purchased hygiene products are certified eco-friendly.	Sæmundur Grettisson		2021-12-31	January 2022	Review of products carried out	
Travel	Discuss how we can encourage employees to continue with travel-free meetings after the corona-related restrictions have been eased. Discuss how a new travel policy can be formulated based on SU's climate roadmap.	Hernan Mondani		2021-12-31	January 2022	Collection of the Environmental group's reflections, which can be brought up with the department leadership for further action	
Indirect environmental impact	Look into the possibilities of organizing seminars where environmental issues can be discussed.	Erik Carlsson		2021-12-31	January 2022	Brief report/document in the Environmental group's joint folder	